

From: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May 15, 2025

USMMA  
300 Steamboat Road  
Kings Point, NY 11024



Attn: **GSK Central Store Room  
for Cookie Cafe**

**PLEASE FREEZE UPON RECEIPT**

**FRAGILE - HANDLE WITH CARE!**

**IMPORTANT: Please use this label in addition to any other shipper label.**

Thank you so much for baking for the Cookie Cafe!

Please follow these directions so that your cookies will arrive at the Academy in ready-to-go form:

What you will need:

- 1) Gallon-size, zip-lock baggies, not the fold-over kind
- 2) Plastic food wrap (like Saran wrap)
- 3) Dated shipping label, provided by your Coordinator
- 4) COOKIES!!

Lay out approximately 1.5 feet of piece of plastic wrap, and put 3-4 cookies down, leaving 3-4 inches of wrap to the edge. Fold this edge over those two and put down another row of cookies, and continue in this fashion until you have wrapped about two dozen. If you need a visual, [here are step-by-step directions](#) on the Cookie Cafe website.



Put cookies into a zip-lock baggie along with the BAKER NAME/COOKIE TYPE slips (below), facing up. We are encouraging a special note of love and encouragement as well in each baggie. Layer the bags into a box along with some sort of packing, be it bubble wrap, newspaper, those air bubbles, whatever. Seal the box and tape on the Shipping Label. Please be aware that if we have an over abundance of cookies, your cookies may be frozen and kept for the next date.

You are welcome to send a Goodie Bag for your own Mid!! Please follow these directions:

- 1) Quart size bag please
- 2) Please do not send anything of serious monetary value (gift cards, cash, etc)
- 3) Put the "This Package is For...." paper inside the bag, face up or tape it to the outside. **PLEASE INCLUDE WHICH COMPANY YOUR MID IS IN.**
- 4) Inform your Mid to look for his/her package

If you have any questions, please contact Leslie Hart: [leslie@kpcookiecafe.com](mailto:leslie@kpcookiecafe.com)

Thank you again and Happy Baking!

Name: _____ _____	Name: _____ _____	Name: _____ _____
<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>
Name: _____ _____	Name: _____ _____	Name: _____ _____
<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>
Name: _____ _____	Name: _____ _____	Name: _____ _____
<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>	<b>Tape to each baggie of baked goods.</b>

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This package is for \_\_\_\_\_

In Company (required) \_\_\_\_\_

From \_\_\_\_\_

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- 1) Gallon-size bag, please
- 2) Please do not send anything of serious monetary value (gift cards, cash, etc)
- 3) Put the "This Package is For...." paper inside the bag, face up or tape it to the outside.
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If you have any questions, please contact Leslie Hart: [leslie@kpcookiecafe.com](mailto:leslie@kpcookiecafe.com)

Thank you again and Happy Baking!



Baked for you with Love by:

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I hope you enjoy these...

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Baked for you with Love by:

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I hope you enjoy these...

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Baked for you with Love by:

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I hope you enjoy these...

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Baked for you with Love by:

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I hope you enjoy these...

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